



**2024-2025
Decorative Arts Society ONE TIME Grant Application**

Name of Organization: Address:

Telephone:

Tax ID #:

Website:

Executive Director:

Executive Director e-mail address:

Name of individual completing application: Position:

E-mail address:

Requesting a One Time grant for: \$

Describe in detail the scope and nature of the specific project/item for which you are requesting funding, including a statement of need.

Describe your plan of approach and anticipated implementation timeline.

Clearly summarize identified outcome measures and anticipated level of success.

Estimate number of people to be served. Will services be provided exclusively within Orange County and to current OC residents?

If services are not exclusively provided to OC residents, what percentage of services is anticipated to be to OC residents?

Do other organizations provide similar services? If so, how will your program differ?

Has other funding been identified for this program?

Please provide substantial information about the nature of your agency's special One Time Grant request. For example, if it were to be a van, we would need to know more information than just "a van".

Explain the need for this request.

Provide a cost estimate. For example, if it were for a renovation of a playroom or restroom, provide a contractor's estimate.

Please provide a reasonable estimate of the length of time needed to complete the purchase or project. For example, if it were a repair or renovation, are permits required?

Please identify if there is a specific agency representative to whom our Grants Committee could direct question about your One Time request. It's possible that this may not be the individual completing your regular, full application.

The visibility of our grant support to community agencies is important to the DARTS mission and our continuing ability to provide grant funding. Our partner agencies can significantly support this by acknowledging that support. Please identify how your agency, if awarded a DARTS grant, would do so.

Please attach the information requested below. Failure to do so will disqualify the grant request.

- Brief description of the agency including how the agency will promote our mission of helping women, families and children in Orange County.
- Copy of the agency's informational brochure (if available).
- List of corporate and foundation supporters for the last 24 months and their level of support.
- List of board members and their affiliations.
- Copy of the Executive Director's curriculum vitae.
- List of other fundraising groups.
- Copy of the agency's federal non-profit tax-exempt letter from the IRS.
- Agency's most recent IRS form 990.
- Agency's most recent audited financial statement.
- Agency's current operational budget.
- Budget for program/project requested for funding. List in detail how the grant amount will be spent.

Please mail two (2) copies of the application and one copy of the requested attachments to:

Decorative Arts Society PO Box 1414
Newport Beach, CA 92659

Faxed or e-mail applications cannot be accepted.
Applications must be postmarked by February 1, 2024.

Late or incomplete proposals cannot be accepted.

For additional information, please contact:
Edie Denning, Grants Committee Chair, eadenning@cox.net
949-230-9675